

Road Asset Benchmarking Project (RABP)

To ensure the project provides maximum value to Local Government in NSW, every council is encouraged to complete or update each data form for the last reporting period before **Friday, 1 November 2024**.



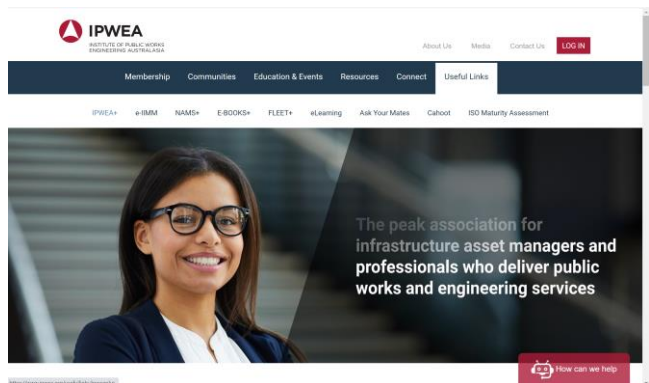
Welcome to the Road Asset Benchmarking Project, an initiative from the IPWEA NSW Roads & Transport Directorate. Your data may be extracted any time and the aggregated results will be presented at the next NSW Local Roads Congress. The value of evidence-based trend data has proven to be a powerful tool for advocacy at a local, regional, state and national level and we look forward to your participation.

The Benchmarking dashboards are housed on the IPWEA+ platform. This platform also houses the National State of the Assets and, if your council has an NAMS+, EBOOKS+ or IIMM subscription or has purchased a Fleet Health Check, you will also be able to access these resources here.

The Benchmarking dashboard for each council will only be available to members of that council. Follow the instructions below to enter Benchmarking data for your council:

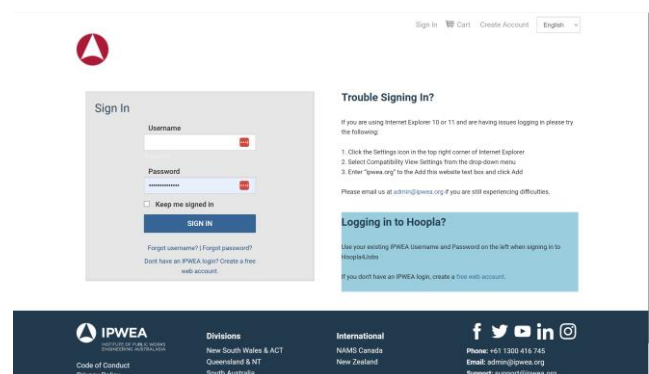
2024 Benchmarking Instructions

To access the platform, click on the button in the Benchmarking email, or go to [IPWEA.ORG](https://www.ipwea.org), and then go to the Useful Links menu and select IPWEA+.



You will be prompted to login.

Note: Your IPWEA NSW login will be different to your IPWEA login. If you do not have an IPWEA account, click on the *Create a free web account* link. If you have forgotten your username or password, click on the links below the sign in button to reset your credentials.



Once on the IPWEA+ platform, click on the *Benchmarking* tab to enter the Benchmarking app.

To ensure the project provides maximum value to Local Government in NSW it is essential that every Council completes all fields in the data forms for the last reporting period.

Click on the continue button to enter your council dashboard.

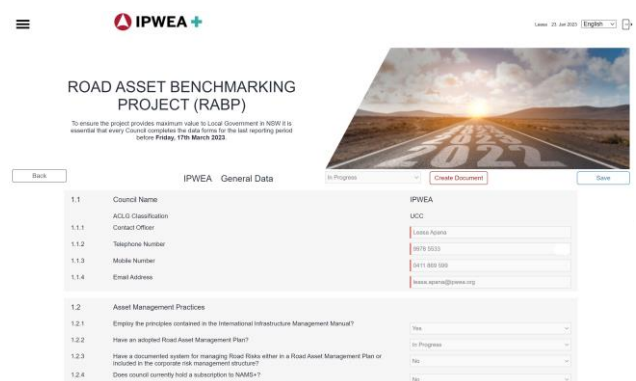
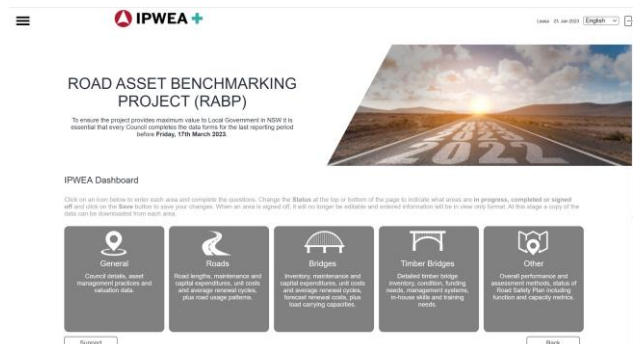
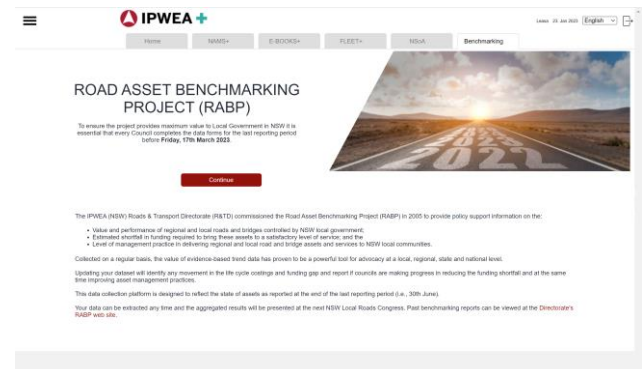
The dashboard has 5 areas with various questions to complete in each.

Click on an icon to enter each area and complete the questions.

The first time an area is entered, the status will automatically change to *In Progress*. It will stay at this status until the dropdown at the top or bottom of the page is updated.

Click on the back button to return to the main dashboard without saving any changes made.

Note: It is important to use the save button regularly. Do not leave the page open in the browser with unsaved items as the system will automatically sign out after one hour of inactivity and any changes will be lost.



Further information on sections or questions is available by clicking on the ? icon.

The Create Document button will print off a list of the questions should you wish to research answers before completing the areas.

The areas will change colour as you or your colleagues move the status from *In progress*, *Completed* or *Signed Off*. These status levels are to assist with your internal management of the data collection process and can be updated as necessary.

You can return as many times as necessary to update the fields, however, once an area is *signed off*, it will no longer be editable. Click on the icon to enter each area and then click on the *Create Document* button to download a copy of the submitted data.

Note: If you find that an error has been made when submitting the data, please contact the IPWEA NSW Roads & Transport Directorate and the area can be changed back to allow you to update and resubmit the data. Contact details are available below or can be accessed at any time under the *Support* button on the main Dashboard page.

Contact Details:

Roads and Transport Directorate Support Team

E: rtd@ipweansw.org

P: (02) 8267 3000